

IEEE Systems Journals Policies

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1. Introduction

This document describes policies which will be adopted to manage some administrative aspects of the IEEE Systems Journal (ISJ).

2. Publishing announcements without charging

IJS will publish the following types of announcements without charging any page fee:

- Call for papers of Special Issues to be published in ISJ;
- Call for papers of IEEE conferences/symposia/workshops which are sponsored or financially co-sponsored by the IEEE Systems Council, if it can be published at least 2 months before the paper submission deadline;
- Call for participation to IEEE conferences/symposia/workshops which are sponsored or financially co-sponsored by the IEEE Systems Council, if it can be published at least 1 month before the meeting date;
- Call for participation to educational activities (e.g., summer schools, tutorials) sponsored or financially co-sponsored by the IEEE Systems Council, if it can be published at least 1 month before the activity date.

At most 1 page will be accepted without charging; additional pages are charged 500 US\$ per page or any fraction.

Announcements of types not explicitly included in the above list will not be accepted.

This policy is subject to verification with IEEE, in particular about the fee to be charged.

3. Publishing announcements with charging

Class A announcements. ISJ will publish the following types of announcements related to IEEE activities in the scope of the IEEE Systems Council by charging a page fee:

- Call for papers of Special Issues to be published in other IEEE Journals;
- Call for papers of IEEE conferences/symposia/workshops which are not sponsored or financially co-sponsored by the IEEE Systems Council;
- Call for participation to IEEE conferences/symposia/workshops which are not sponsored or financially co-sponsored by the IEEE Systems Council;
- Call for participation to IEEE educational activities (e.g., summer schools, tutorials) not sponsored or financially co-sponsored by the IEEE Systems Council.

Class B announcements. ISJ will publish also the following types of announcements related to non-IEEE activities in the scope of the IEEE Systems Council by charging a page fee:

- Call for papers of Special Issues to be published in non-IEEE Journals;
- Call for papers of non-IEEE conferences/symposia/workshops, even though they are technically co-sponsored by the IEEE Systems Council;

- Call for participation to non-IEEE conferences/symposia/workshops, even though they are technically co-sponsored by the IEEE Systems Council;
- Call for participation to non-IEEE educational activities (e.g., summer schools, tutorials), even though they are technically co-sponsored by the IEEE Systems Council;
- Profiles of companies operating in the field of interest of the IEEE Systems Council.

Announcements of types not included in the above lists will not be accepted.

The page fee charged per page or any fraction is 750 US\$ for Class A announcements and 1000 US\$ for Class B announcements.

This policy is subject to verification with IEEE, in particular about the fee to be charged.

Note: Meetings which are technically co-sponsored by the IEEE Systems Council are subject to charging.

4. Paper page limit

The page limit per paper is 8 (eight) pages, including figures, tables, references, and authors' biographies and photos.

No mandatory publication page charge is requested for these pages.

A voluntary publication page charge of 150 US\$ per page or fraction is appreciated.

Up to 2 (two) extra pages are allowed exceeding the above page limit.

A mandatory publication page charge of 150 US\$ is requested for each page or fraction in addition to the page limit.

5. Type of papers

ISJ should consider not only theoretical papers, but should value and actively encourage methodological papers and case studies to make the journal more valuable to professional engineers.

It is worth nothing that also these papers should be of journal quality.

Appropriate advertisement and call for papers encouraging submission of these types of papers should be devised.

Special issues focusing on a specific theme will be encouraged.

6. Editorial Board

The current Editorial Board, composed by the Associate Editors, is excellent and works appropriately. Some clarifications are needed about the roles and the responsibilities, especially with respect to the Advisory Board, in order to focus the activities much more.

To strengthen the binds with ISJ, recognize dedication, and share ideas and views in order to create a collective perspective, at least one meeting of the Editorial Board will be called every year.

The meeting can be called in person or by teleconference or mixed. If the meeting is called in conjunction with the IEEE Systems Conference, the associate editors who are already attending the conference will participate to the meeting in person, while the others can join in by teleconference.

Cost should be minimized: no reimbursement for in person attendance can be made available due to the limited resources available now on the SYSC budget.

Further expansion and interest of the readership should be achieved also by addressing the growing needs of professional engineers and governmental bodies for methodological papers and successful application cases.

This will imply the increase of the number of submitted papers and, consequently the need for more associate editors and with more diversified background and competences to continue to manage the review process with the current high quality and high speed. Besides, due to the global audience which is target by ISJ, a fully transnational perspective of the editorial board should be ensured.

To achieve the above goals, the Editorial Board should be expanded to include new Associate Editors encompassing:

- more experts from industry and government/corporate/private research centers,
- more experts with suited background and expertise to address more papers with a methodological perspective and more application cases,
- more experts with a transnational perspective, especially from Asia/Pacific, Europe/Africa, and South America.

Due to the various topics and areas covered by the journal scope, as well as by taking into account the areas covered by the member societies, the ISJ Editorial Board shall be composed by at least 45 up to 60 Associate Editors. Typically the Editorial Board should be composed by about 50 members.

The Editorial Board, chaired by the Editor-in-Chief, and, ultimately the Editor-in-Chief are responsible for managing the review process for the ISJ.

The Editorial Board should define the detailed policies to implement the journal scope and mission, with the guidance of the Editor-in-Chief.

The Editor-in-Chief is responsible for overseeing and monitoring the overall review process, assigning papers to the Associate Editors, taking the final decision about acceptance/rejection, and taking any other editorial decision, possibly in coordination with the Editorial Board, the Vice President for Publications and the AdCom as appropriate

The Associate Editors are responsible for managing the review process of papers assigned to them, specifically, for selecting the reviewers, getting the reviews in time, and making the final recommendation to the Editor-in-Chief about acceptance/rejection of papers.

The Advisory Board should be introduced formally, since it was never approved by the AdCom.

The Advisory Board should be a board assisting the Editor-in-Chief in monitoring activities and performance of the ISJ, identifying possible improvements in the review

management process, and identifying possible strategies for enhancing the visibility and standing of the journal. The Advisory Board has no responsibility in managing the review process and shall be completely separate from the execution of the review process.

The Advisory Board should be composed by a limited number of experts, including people both from academia, industry, professional engineers, and governmental bodies. Typically the Advisory Board should be composed by about 10 members.